



Linda S. Adams  
Secretary for  
Environmental Protection

# California Environmental Protection Agency

Air Resources Board • Department of Pesticide Regulation • Department of Toxic Substances Control  
Integrated Waste Management Board • Office of Environmental Health Hazard Assessment  
State Water Resources Control Board • Regional Water Quality Control Boards



Arnold Schwarzenegger  
Governor

August 29, 2007

Dear Environmental Justice Stakeholder:

The California Environmental Protection Agency (Cal/EPA) is soliciting applications for membership in Cal/EPA's Environmental Justice Advisory Committee (CEJAC). The CEJAC provides advice and acts as a resource to the Secretary for Environmental Protection and the Interagency Working Group on Environmental Justice<sup>1</sup> (IWG) pursuant to California Public Resources Code Section 71114. CEJAC members typically serve on the CEJAC for a period of two to three years.

By statute, the seventeen (17) members of the CEJAC include the following:

- Two representatives from environmental justice organizations;
- Two representatives from community organizations;
- Two representatives from environmental organizations;
- One representative from a federally recognized Tribe;
- Two representatives from local or regional land use planning agencies;
- Two representatives from air districts;
- Two representatives from certified unified program agencies (CUPAs); and
- Two representatives of small business and two representatives of large business, except that two of the representatives may be from an association that represents small or large businesses.

The CEJAC positions are voluntary, non-paid appointments. Cal/EPA will pay for travel expenses and provide a reasonable per diem for attendance at CEJAC meetings for Members from nonprofit organizations. CEJAC meetings are scheduled at the request of the Secretary for Environmental Protection or Interagency Working Group on Environmental Justice and are subject to the Bagley-Keene Open Meeting Act.

We are seeking applicants who have knowledge of and demonstrated leadership experience in environmental justice issues affecting their respective communities. By representing the EJ stakeholders statewide, CEJAC provides Cal/EPA a wealth of expertise and varied perspectives.

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<sup>1</sup> The Interagency Working Group is composed of the Secretary for Environmental Protection, the Chairs of the State Air Resources Board, the California Integrated Waste Management Board, the State Water Resources Control Board, the Director of Toxic Substances Control, the Director of Pesticide Regulation, the Director of Environmental Health Hazard Assessment, and the Director of the Office of Planning and Research."

The primary role of the CEJAC over the next two to three years will be to provide input into Cal/EPA's development of Cumulative Impacts Guidance and Cal/EPA's Precautionary Approaches Guidance that is being undertaken by the Office of Environmental Health Hazard Assessment (OEHHA) and the California Integrated Waste Management Board (CIWMB) respectively. Cal/EPA is establishing a Cumulative Impacts and Precautionary Approaches (CIPA) Work Group to seek input from various stakeholders. Dr. Amy Kyle from the University of California Berkeley (UCB) will facilitate the CIPA Workgroup meetings. It is envisioned that CEJAC will interact with Dr. Kyle and Cal/EPA staff initially to identify primary policy and analytical issues that need to be addressed by the CIPA Work Group and subsequently as the Work Group's and Cal/EPA's efforts in this area move forward. In addition, the CEJAC meetings will continue to provide a forum for the Members and public to voice their views, opinions, and comments on other EJ-related issues. The CEJAC will meet a minimum of two times annually (one or two-day meetings).

The enclosed application must be postmarked no later than October 4, 2007, and should be addressed to:

Dr. Shankar Prasad  
Deputy Secretary for Science and Environmental Justice  
California Environmental Protection Agency  
P.O. Box 2815  
Sacramento, CA 95812

A completed application can also be faxed to (916) 319-7825. We plan on providing notification of the final selections by October 31, 2007.

Thank you for your assistance. If you have any questions please contact Dr. Shankar Prasad, Deputy Secretary for Science and Environmental Justice at [sprasad@calepa.ca.gov](mailto:sprasad@calepa.ca.gov) or via phone at (916) 323-2559.

Sincerely,

[Original Signed: "Linda S. Adams"]

Linda Adams  
Secretary for Environmental Protection

Enclosures

**California Environmental Protection Agency  
Environmental Justice Advisory Committee**

**MEMBERSHIP SOLICITATION**

Thank you for your interest in serving on the California Environmental Protection Agency's (Cal/EPA's) Environmental Justice Advisory Committee (CEJAC). **Applications must be received by fax or be postmarked no later than October 4, 2007.** Cal/EPA plans on providing notification of the final selections by October 31, 2007. Please fax or mail your completed application package as follows:

**Fax to:** (916) 319-7825

**Mail to:** Dr. Shankar Prasad  
Deputy Secretary for Science and Environmental Justice  
California Environmental Protection Agency  
P.O. Box 2815  
Sacramento, CA 95812

For additional information, please contact Dr. Shankar Prasad at (916) 323-2559 or via e-mail to [sprasad@calepa.ca.gov](mailto:sprasad@calepa.ca.gov).

Please submit the following information to be considered for appointment to the CEJAC.

**The complete application package must include the following items:**

1. A cover letter describing your experience in working on environmental justice issues and your reasons for your interest in serving on this committee.
2. A copy of your resume or curriculum vitae.
3. A completed application form, printed on page 4.
4. Letters of support (minimum of two).

**California Environmental Protection Agency (Cal/EPA)  
Environmental Justice Advisory Committee**

**2007 MEMBER SELECTION CRITERIA**

**Purpose**

The Cal/EPA Environmental Justice Advisory Committee (CEJAC) provides advice and acts as a resource to the Secretary of Environmental Protection and the Interagency Working Group (IWG) pursuant to Public Resources Code Section 71114. CEJAC members will serve on the Committee for a period not to exceed three calendar years.

**Focus**

The CEJAC representing the EJ stakeholders statewide provides the Cal/EPA a wealth of expertise and varied perspectives. The primary role of the CEJAC over the next two to three years will be to provide input into Cal/EPA's development of Cumulative Impacts Guidance and Cal/EPA's Precautionary Approaches Guidance that is being undertaken by the Office of Environmental Health Hazard Assessment (OEHHA) and the California Integrated Waste Management Board (CIWMB) respectively. Cal/EPA is establishing a Cumulative Impacts and Precautionary Approaches (CIPA) Work Group to seek input from various stakeholders. Dr. Amy Kyle from the University of California Berkeley (UCB) will facilitate the CIPA Workgroup meetings. It is envisioned that CEJAC will interact with Dr. Kyle and Cal/EPA staff initially to identify primary policy and analytical issues that need to be addressed by the CIPA Work Group and subsequently as the Work Group's and Cal/EPA's efforts in this area move forward. In addition, the CEJAC meetings will continue to provide a forum for the Members and public to voice their views, opinions, and comments on other EJ-related issues. The CEJAC will meet a minimum of two times annually (one or two-day meetings).

**Composition**

The CEJAC consists of 17 members and may form subcommittees to address specific types of environmental program areas. Pursuant to Public Resources Code Section 71114, the CEJAC body consists of the following representatives:

- Two representatives of local or regional land use planning agencies.
- Two representatives from air districts.
- Two representatives from certified unified program agencies (CUPAs).
- Two representatives from environmental organizations.
- Four representatives from the business community, two from a small business and two from a large business, except that two of the representatives may be from an association that represents small or large businesses.\*
- Two representatives from community organizations.
- Two representatives from environmental justice organizations.
- One representative from a federally recognized Tribe.

\* As used in this subdivision, "small business" has the meaning given that term by subdivision (c) of Section 1028.5 of the California Code of Civil Procedure, and a large business is any business other than a small business.

### **Desirable Skills and Experience**

- (1) Knowledge of, interest in, and demonstrated experience with environmental conditions at the community level.
- (2) Expertise in the fields of socio-economic analysis, community organizing, health and environmental effects, exposure evaluation, or environmental health science research.
- (3) Experience in leadership roles in working with community groups, non-profit organizations, business, tribal and/or local governments.
- (4) Excellent collaborative problem-solving skills and communication skills. Ability to work and communicate well with others is essential, as committee members will be working with individuals from diverse backgrounds.

## CEJAC Membership APPLICATION FORM

<b>Section 1 – Contact Information</b>				
<b>First name:</b>	<b>Last name:</b>			
<b>Title:</b>				
<b>Organization:</b>				
<b>Mailing Address:</b>	<b>City:</b>	<b>Zip code:</b>		
<b>Residential Address:</b>	<b>City:</b>	<b>Zip code:</b>		
<b>Day Phone:</b> (      )	<b>Alternate Day Phone:</b> (      )			
<b>E-mail Address:</b>	<b>Fax:</b>			
<b>Section 2 - Representation</b>				
<p><b>Please check the box representing your affiliation:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> <b>Air district</b>  <input type="checkbox"/> <b>Business community</b> <ul style="list-style-type: none"> <li><input type="radio"/> <b>Small business</b></li> <li><input type="radio"/> <b>Large business</b></li> </ul> <input type="checkbox"/> <b>Certified unified program agency (CUPA)</b>  <input type="checkbox"/> <b>Community organization</b> </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> <b>Environmental organization</b>  <input type="checkbox"/> <b>Environmental justice organization</b>  <input type="checkbox"/> <b>Federally recognized tribe</b>  <input type="checkbox"/> <b>Local/Regional land use planning agency</b> </td> </tr> </table>			<input type="checkbox"/> <b>Air district</b> <input type="checkbox"/> <b>Business community</b> <ul style="list-style-type: none"> <li><input type="radio"/> <b>Small business</b></li> <li><input type="radio"/> <b>Large business</b></li> </ul> <input type="checkbox"/> <b>Certified unified program agency (CUPA)</b> <input type="checkbox"/> <b>Community organization</b>	<input type="checkbox"/> <b>Environmental organization</b> <input type="checkbox"/> <b>Environmental justice organization</b> <input type="checkbox"/> <b>Federally recognized tribe</b> <input type="checkbox"/> <b>Local/Regional land use planning agency</b>
<input type="checkbox"/> <b>Air district</b> <input type="checkbox"/> <b>Business community</b> <ul style="list-style-type: none"> <li><input type="radio"/> <b>Small business</b></li> <li><input type="radio"/> <b>Large business</b></li> </ul> <input type="checkbox"/> <b>Certified unified program agency (CUPA)</b> <input type="checkbox"/> <b>Community organization</b>	<input type="checkbox"/> <b>Environmental organization</b> <input type="checkbox"/> <b>Environmental justice organization</b> <input type="checkbox"/> <b>Federally recognized tribe</b> <input type="checkbox"/> <b>Local/Regional land use planning agency</b>			
<b>Section 3 - Term</b>				
<p>CEJAC members are appointed by and serve at the discretion of the Secretary for Environmental Protection. Each CEJAC member will serve no more than three years. CEJAC meetings are conducted at the request of the Secretary for Environmental Protection and Interagency Working Group on Environmental Justice. CEJAC meetings are subject to the Bagley-Keene Open Meeting Act. Please check if you agree to this time availability for a term on the CEJAC.</p> <p> <input type="checkbox"/> <b>Yes</b>  <input type="checkbox"/> <b>No</b> </p>				